



Job Description  
**Director of 55 Forward Ministries**  
First United Methodist Church  
Dothan, Alabama

**Full-Time/ Salary**

**Reports to:** Executive Pastor

**Position Overview**

The Director of 55 Forward & Congregational Care will lead, inspire, and care for the senior adult ministry of First United Methodist Church Dothan while also supporting the church's broader congregational care ministry. This role exists to enrich the spiritual, relational, and emotional lives of older adults and to ensure that members across the congregation feel known, supported, prayed for, and cared for during seasons of illness, grief, and transition. This position combines vibrant ministry leadership with hands-on congregational care, working closely with clergy and staff to extend Christ's compassion throughout the church.

**Key Responsibilities**

**1. Ministry Leadership & Planning**

- Develop and implement engaging programs and activities for adults 55 and older that nurture spiritual growth and community.
- Organize monthly gatherings, such as fellowship lunches, game days, movie events, and seasonal celebrations.
- Plan and coordinate outings, ranging from local day trips to week-long domestic or international excursions.

**2. Care & Wellness**

- Build caring relationships with participants, being attentive to their spiritual, emotional, and physical well-being.
- Provide encouragement, prayer, and presence during times of illness, loss, or life transition.
- Encourage healthy lifestyles and overall wellness among members.

**3. Discipleship & Spiritual Formation**

- In coordination with the Director of Adult Discipleship, create opportunities for Bible study, small groups, and devotionals tailored to the needs and interests of senior adults.
- Encourage active participation in worship, service, and the broader life of the church.

#### **4. Congregational Care**

- Assist with congregational care needs across the church, particularly related to senior adults and clergy support.
- Participate in an on-call rotation for congregational care phone coverage
- Make hospital visits, home visits, and care visits as assigned or needed.
- Offer prayer, encouragement, and caring presence to individuals and families during times of illness, grief, or crisis.
- Communicate care needs appropriately with clergy and staff to ensure timely and compassionate response.

#### **5. Administration & Collaboration**

- Work collaboratively with the clergy and church staff to align ministry and care efforts with the church's mission and calendar.
- Manage program budgets responsibly and transparently.
- Maintain clear communication with participants and congregants through newsletters, calls, visits, and personal connections.

#### **Qualifications**

- A committed follower of Jesus Christ with a passion for senior adult ministry and congregational care.
- Strong organizational, leadership, and congregational care skills.
- Excellent interpersonal and communication abilities.
- Ability to plan and execute events of varying size and complexity.
- Ability to offer compassionate presence in sensitive situations.
- Experience in ministry, hospitality, program coordination, or congregational care preferred.

#### **Staff Expectations & Working Environment**

The Director of 55 Forward, along with all employees of First United Methodist Church, is expected to: Behave in a manner that brings honor to Christ and the church. Be supportive of United Methodist theology. Participate as a team player with the rest of the church staff.

Full-time salary determined by education, work history, and relevant ministry experience.

#### **To apply, please contact:**

Rev. Matt Langford  
Executive Pastor  
matt@fumcdothan.org  
334-437-3931